

Agency Information Technology Plan

Agency
 Department of Commerce

Mission
 The mission for Department of Commerce Information Technology Team is to partner with the agency divisions to support their objectives through technical solutions.

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal One:	Digital transformation and process improvement	2 Optimization of shared services and support / 1 Fiscal Responsibility
Objective One:	Identify processes that are manual and, if more efficient/cost effective, move to an electronic process	1-1 Cost Effective, 2-1 Automate
Objective Two:	Identify inefficiencies in paper storage and move digital where appropriate	1-1 Cost Effective, 2-1 Automate
Objective Three:	Identify similar processes across the agency and determine if standardized solutions will meet business needs.	1-1 Cost Effective, 2-1 Automate, 2-3 Standardization, 2-2 Shared
Objective Four:	Improve reporting processes / metrics to support business analysis needs.	1-1 Cost Effective
Objective Five:		
<input checked="" type="checkbox"/> Add Goal		

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal Two:	Technology solution purchasing support	5 Service First / 1 Fiscal Responsibility
Objective One:	Collaborate with all divisions to help in technology purchasing decisions and to promote proper purchasing process.	1-1 Fiscal Responsibility, 1-3 Collaboration, 5-1 Business relationships
Objective Two:	Research and promote standardization of desktop technology that supports in-office and remote needs.	2-2 Standardization, 5-1 Business relationships
Objective Three:	Research and promote standardization of shared technology that supports the needs of the business (i.e. meeting room technology)	2-2 Standardization, 5-1 Business relationships
Objective Four:		
Objective Five:		
<input checked="" type="checkbox"/> Add Goal		

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal Three:	Innovation	4 Unified Digital Government (Enterprise Smart)
Objective One:	Keep abreast of technology trends and business needs to be able to identify solutions before the need is realized	4-1 Modernization
Objective Two:		
Objective Three:		
Objective Four:		
Objective Five:		
<input checked="" type="checkbox"/> Add Goal		

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal Four:	Support our business members	5 - Service First (Business Smart)
Objective One:	Support business members as needed with their hardware and software issues.	5-1 Business relationships
Objective Two:	Identify opportunities for proactive assistance to address trends in support needs.	5-1 Business relationships
Objective Three:		
Objective Four:		

Objective Five:

Add Goal

Agency Goal/Objective

State Strategic Plan Goal/Objective Reference

Goal Five:

Secure the agency

3 - Cybersecurity Enhancement and Strategy

Objective One:

Support the security of the agency by assessing the security of new and existing technology implementations

3-1 Identify

Objective Two:

Respond to cybersecurity events in a timely manner

3-4 Respond

Objective Three:

Uphold the security policies and best practices provided by the State of Montana

3-2 Protect

Objective Four:

Objective Five:

Add Goal

Link to Agency Goals and Objectives

<https://commerce.mt.gov/About/MissionAndVision>

Information Technology Resources and Capabilities

Information Technology Resources

Summary of information technology resources:

Bureau / Unit Name

Number of FTE

Primary Function / Mission

Director's Office

4

Provide application, desktop, website, infrastructure, project, and security support

Add Resource

Montana Office of Tourism and Business Development

5

Provide GIS, database, website, and desktop support

Add Resource

Housing Division

2

Provide application and desktop support

Add Resource

Board of Investments

1

Provide desktop, security, and infrastructure support

Add Resource

Information Technology Capabilities

Summary of Systems:

I have reviewed all of my agency's systems in Assurance CM and certify that it is accurate.

Summary of Hardware:

Total Number of Appliances (Devices designed for internet access and specialized business use, but without capabilities of a fully-equipped server. Can be physical or virtual. Include all chassis, tape systems, firewalls, switches, KVM's, and USB anywhere devices.)

0

Total Number of Physical Servers (Include physical servers used for virtualization. Do not include equipment hosted by SITSD.)

0

Total Number of Virtualized Servers (Do not include equipment hosted by SITSD.)

0

Total Usable Storage Space (SANs and NASs. Do not include storage hosted by SITSD.)

Device Type (Including, but not limited to desktops, laptops, mobile devices, printers, cameras, etc.)

Quantity

Estimated Replacement Value

Desktops

135

\$175,000

Laptops

115

\$200,000

Printers

5

\$25,000

Mobile Devices	34	\$10,000

Information Technology Projects

Project Name

Division

Project / Program purpose and objectives

State Strategic Plan Goal/Objective Reference

Estimated start date

Estimated delivery date

Estimated cost

HB 10 Request
select yes or no

Funding Source 1

Funding Source 1 Amount

Funding Source 2

Funding Source 2 Amount

Funding Source 3

Funding Source 3 Amount

Annual costs upon completion

Status of the project as of March 31, even numbered years. Indicate % completed and status of funds expended.

Add Project

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