

# Agency Information Technology Plan

**Agency**  
 Historical Society

**Mission**  
 The Montana Historical Society (MHS) promotes an understanding and appreciation of Montana's cultural heritage-past, present & future.

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
<b>Goal One:</b>	Integration of the current IT Platform with MHS programs and service needs to create centralized, efficient, and appropriate deployment of information technology solutions within the scope of the MHS strategic plan as well as personnel and financial resources.	Goal 1: Fiscal Responsibility Goal 2: Optimization of Shared Services and Support Goal 3: Cybersecurity Enhancements and Strategy Goal 4: Unified Digital Government
<b>Objective One:</b>	Proactive management of hardware and software assets essential to ensuring continuity of services provided to MHS employees, patrons and partners. This ensures that MHS staff has a stable desktop computing environment as well as a stable, secure data center. MHS partners and patrons benefit by having reliable access to high quality content and services provided through stable information systems. Montana taxpayers benefit through tax savings associated with appropriate management of hardware and software assets.	Objective 1.1: Cost-Effective Objective 1.3: Collaboration Objective 2.1: Automation Objective 4.1: Modernization Objective 4.2: Government-to-Business Objective 4.3: Government-to-Citizens Objective 4.4: Government-to-Government
<b>Objective Two:</b>	IT security through development of IT resources in an organized, deliberative and costeffective manner and protection of individual privacy and the privacy of information contained within IT systems. This objective creates a secure IT environment for all database and confidential information; heightened employee and volunteer awareness of IT security, and policies and procedures which will create a more secure computing environment within the Society and statewide.	Objective 3.1: Identify Objective 3.2: Protect Objective 3.3: Detect
<b>Objective Three:</b>	MHS will increase efficiencies through creative opportunities for collaboration and crosstraining among internal colleagues as well as with MHS partners. ITSD training will improve government services and provide educational opportunities for staff.	Objective 1.1: Cost-Effective Objective 1.3: Collaboration Objective 2.2: Shared Objective 2.3: Standardization
<b>Objective Four:</b>		
<b>Objective Five:</b>		
<input checked="" type="checkbox"/> Add Goal		

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
<b>Goal Two:</b>	Improve customer service and staff efficiency by making Society services and information available electronically, enhancing both onsite visitor education and research experiences and opportunities and distance experiences and opportunities.	Goal 2: Optimization of Shared Services and Support Goal 3: Cybersecurity Enhancements and Strategy Goal 4: Unified Digital Government Goal 5: Service First
<b>Objective One:</b>	Provide access to Research Center and Museum Catalogs. Maintain accurate and complete inventories of collections, for internal control as well as public access. Provide increased and improved public access to collections, improved internal collection management.	Objective 2.2: Shared Objective 2.3: Standardization Objective 2.4: Capability Objective 3.1: Identify Objective 3.2: Protect Objective 4.2: Government-to-Business Objective 4.3: Government-to-Citizens Objective 5.2: Communication Objective 5.3: Marketing
<b>Objective Two:</b>	Maintain the Antiquities Database. The State Historic Preservation Office (SHPO) is tasked with maintaining a statewide inventory of heritage properties per MCA 22-3-423. The Antiquities Database is used by SHPO to make determinations for state and federal agencies on any effects to heritage properties located in the State.	Objective 4.2: Government to Business Objective 4.3: Government to Citizens Objective 4.4: Government to Government
<b>Objective Three:</b>	Maintain E-Commerce outlets for promotion, public service, and revenue generation.	Objective 2.2: Shared Objective 2.3: Standardization Objective 4.3: Government to Citizens Objective 5.3: Marketing
<b>Objective Four:</b>		
<b>Objective Five:</b>		
<input type="checkbox"/> Add Goal		

**Link to Agency Goals and Objectives**  
<https://mhs.mt.gov/about/history>

## Information Technology Resources and Capabilities

### Information Technology Resources

Summary of information technology resources:

Bureau / Unit Name	Number of FTE	Primary Function / Mission
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Centralized Services Division

1

IT Manager

Add Resource

**Information Technology Capabilities**

**Summary of Systems:**

I have reviewed all of my agency's systems in Assurance CM and certify that it is accurate.

**Summary of Hardware:**

**Total Number of Appliances** (Devices designed for internet access and specialized business use, but without capabilities of a fully-equipped server. Can be physical or virtual. Include all chassis, tape systems, firewalls, switches, KVM's, and USB anywhere devices.)

0

**Total Number of Physical Servers** (Include physical servers used for virtualization. Do not include equipment hosted by SITSD.)

0

**Total Number of Virtualized Servers** (Do not include equipment hosted by SITSD.)

0

**Total Usable Storage Space** (SANs and NASs. Do not include storage hosted by SITSD.)

0

**Device Type** (Including, but not limited to desktops, laptops, mobile devices, printers, cameras, etc.)

**Quantity**

**Estimated Replacement Value**

Desktops	82	82 x \$1,000 = \$82,000
Laptops	12	12 x \$1,500 = \$15,000
Printers	20	20 x \$150 = \$3,000
Mobile Devices	0	0
Cameras	0	0

**Information Technology Projects**

**Project Name**

**Division**

**Project / Program purpose and objectives**

**State Strategic Plan Goal/Objective Reference**

**Estimated start date**

**Estimated delivery date**

**Estimated cost**

**HB 10 Request**  
select yes or no

**Funding Source 1**

**Funding Source 1 Amount**

**Funding Source 2**

**Funding Source 2 Amount**

**Funding Source 3**

**Funding Source 3 Amount**

**Annual costs upon completion**

Status of the project as of March 31, even numbered years. Indicate % completed and status of funds expended.

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Add Project

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### Agency Contact Information

#### Agency Director / Administrator

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#### Information Security Manager

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