

# Information Technology Planning and Reporting Cycle

Revised 8/1/2017

Odd-numbered Calendar Year											
Odd-numbered Fiscal Year						Even-numbered Fiscal Year					
January	February	March	April	May	June	July	August	September	October	November	December
Regular Legislative Session						Interim Legislative Session					
<b>State Strategic Information Technology Plan</b>											
									Submit draft plan to ITMC for review and comment.		Submit plan to ITB for review and approval.
<b>Agency Information Technology Plans for the future biennium. Agency Information Technology Performance Reports and Inventory Reports for the past biennium.</b>											
								Submit draft templates to ITMC for review and comment.	Templates and instructions distributed to agencies.		

Even- numbered Calendar Year											
Even-numbered Fiscal Year						Odd-numbered Fiscal Year					
January	February	March	April	May	June	July	August	September	October	November	December
Interim Legislative Session											
<b>State Strategic Information Technology Plan</b>											
Submit plan to Governor for review and approval.		Submit final plan to the Governor and Legislature.	Publish plan.		Submit plan to LFC.			Submit updated plan to the Governor, if applicable.			
<b>Agency Information Technology Plans for the future biennium. Agency Information Technology Performance Reports and Inventory Reports for the past biennium.</b>											
		Plans are due to SITSD. Reports are due to SITSD.	State CIO will review and approve Agency Information Technology Plans for the future biennium. The State CIO will review and approve Agency Information Technology Performance Reports and Inventory Reports for the past biennium.		State CIO will distribute approval letters to agency Directors.						
<b>Biennial Report</b>											
								Submit report to ITB.	Publish report. Submit report to the Governor and Legislature.		