

Information Technology Manager's Council
Minutes
February 7, 2018
8:30 a.m. to 10:30 a.m.
Capitol Building Room 172

Members Present:

Kreh Germaine, DNRC – Chair	Rennan Rieke, MHS
Angie Riley, MPERA – Vice Chair	Eric Tarr, DLI
Matt Van Syckle, State Interim CIO/SITSD	John Daugherty, COR
Tim Bottenfield, DOR	Sky Foster, AGR

Welcome (00:00:32)

- (00:00:40) Recording Announcement, Christie Magill
- (00:01:05) Chair Remarks, Kreh Germaine
 - (00:01:14) Introductions
 - (00:05:18) Review and Approve the January 3, 2018 Minutes
 - **(00:05:32) Motion:** John Daugherty moved to approve the minutes. Sky Foster seconded the motion. Motion Carried.
- (00:05:45) Interim State Chief Information Officer (CIO) Remarks, Matt Van Syckle
 - **(00:23:17) Action Item:** Agencies send WAN wish lists to Jody Troupe at jtroupe@mt.gov by February 23, 2018.

Business (00:29:41)

- (00:29:46) Action Item Review, Angie Riley – No report
- (00:29:55) TechBudget Demo, Sam Cooley
 - **(00:36:55) Action Item:** Sam Cooley will communicate to ITMC the deadline for agencies to input their numbers for rate calculations.
 - **(00:38:10) Action Item:** Sam Cooley will research “Large Bulk” importing exceptions for DPHHS and will reach out to Stuart Fuller.
 - (00:39:00) TechBudget/TechBiz Training Information Review
- (00:50:30) Unified Digital Workspace (UDW) Presentation, Matt Van Syckle
- (01:36:11) Agency IT Plan and Performance Report Template Review, Jennifer Schofield

Standing Reports (01:33:15)

- (01:33:20) Montana Information Security Advisory Council (MT-ISAC), Joe Frohlich
- (01:39:50) Enterprise IT Financial Workgroup (EITFW), Jennifer Schofield
 - **(01:40:33) Action Item:** CIO Support will ensure the Enterprise Rate discussion is on the February EITFW meeting agenda.
 - **(01: 40:49) Action Item:** CIO Support will ensure the Volume 10 discussion is on the February EITFW meeting agenda.
- (01:41:05) Legacy Systems / End of Life Planning, Stuart Fuller
 - **(01:41:22) Action Item:** Stuart Fuller will issue final report on workgroup findings; and proposed to close workgroup at March ITMC meeting. ITMC members unanimously decided to close workgroup after Stuart’s final report at March ITMC meeting.
- (01:43:15) eGov, Kreh Germaine
- (01:45:15) Enterprise Content Management (ECM) Workgroup, Elle Arredondo
 - **(01:45:51) Action Item:** Montana Interactive will give a demo on custom e-Forms at the March ECM Workgroup meeting.
 - **(01:45:59) Action Item:** Montana Interactive will give a demo on .Net work flow for contracts and procurement at the March ECM Workgroup meeting.
- (01:44:57) State of Montana Project Management Advisory Workgroup (SMPMAW) – No report

- (01:47:43) Windows 10 Workgroup, Irv Vavruska
 - (01:49:32) State Windows Store
 - (01:48:01) On-domain and off-domain encryption

Discussion (01:57:15)

- (01:57:21) Member Forum
 - **(1:57:23) Action Item:** Linda Kirkland will follow-up with ITMC regarding the questions related to SHI and the approved software list.
 - **(2:04:15) Action Item:** Joe Frohlich will add Disaster Recovery (DR) statement practices to the February 7, 2018 MT-ISAC meeting agenda.
 - **(2:04:17) Action Item:** Joe Frohlich will send communication to ITMC regarding the March DR testing date.
 - **(2:05:03) Action Item:** CIO Support will add DR testing to March ITMC meeting agenda.
- (02:05:15) Public Comment
- (02:07:25) Future Agenda Topics, please submit to Kreh Germaine or Angie Riley

Adjournment (02:07:49)

- Next Meeting
March 7, 2018
8:30 a.m. to 10:30 a.m.
Capitol Building Room 152