



Lottery

Agency Information Technology Performance Report 2017 Biennial Report

Please complete this report by close of business October 25, 2016.

Please upload your final Performance Report and all applicable spreadsheets to your individual Agency folder in the Biennial Reporting SharePoint Site found at:

[https://ent-sp1.mt.gov/sites/bienrpt/ layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx](https://ent-sp1.mt.gov/sites/bienrpt/layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx).

MCA [2-17-521\(4\)](#) requires the Department of Administration to prepare a biennial report on Information Technology (IT) based on the Agency IT Plans and Performance Reports required under MCA [2-17-524](#).

This performance report evaluates progress made towards the objectives articulated in your 2014 Agency IT Plan, which can be found at:

<https://ent-sp1.mt.gov/sites/bienrpt/ layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx>.

Please answer each section below based on your 2014 Agency IT Plan (*add lines to the tables as needed*).

Section 1: An evaluation of the Agency’s performance relating to IT (MCA [2-17-524\(3\)\(a\)](#)).

- Referencing the goals and objectives noted in Section 10 of your 2014 Agency IT plan, please fill in the table below with the information for each goal and objective.
 - 2014 Agency IT plans can be found in your Agency folder located at <https://ent-sp1.mt.gov/sites/bienrpt/ layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx>.
- Please provide an update on the efforts to implement your Agency 2014 IT goals and objectives. Your update may include how a goal/objective has advanced the Agency mission.

GOAL	OBJECTIVES	UPDATE
The Montana Lottery and Lottery Operating System vendor will be certified by the North American Association of State and Provincial Lotteries (NASPL) for Best Practices in: Quality Assurance of Product Development in the Lottery Industry: <ul style="list-style-type: none"> • Requirements Definition • Development Process • Acceptance Testing 	The major business drivers for implementing the Best Practices for Quality Assurance of Product Development in the Lottery Industry are: <ul style="list-style-type: none"> • Reducing risk and increasing integrity for the Montana Lottery • Reducing development costs • Decreasing potential for lost revenue • Decreasing rate of potential project failure Implementing these best practices will: <ul style="list-style-type: none"> • Improve the quality and integrity of the lottery environment • Provide increased efficiencies, resulting in reduced costs and increased profit margins for the Montana Lottery, contractors, and lottery retailers. 	As of January 13, 2016 the Montana Lottery and Lottery Operating System vendor are now certified by NASPL for Best Practices in Quality Assurance of Product Development in the Lottery Industry: <ul style="list-style-type: none"> • Requirements Definition • Development Process • Acceptance Testing

Section 2: An assessment of progress made toward implementing the Agency IT Plan (MCA [2-17-524\(3\)\(b\)](#)).

- Please detail progress made toward completing IT projects identified under section 11 of your 2014 Agency IT Plan.
 - Your Agency plan can be found in your Agency folder located at [https://ent-sp1.mt.gov/sites/bienrpt/ layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx](https://ent-sp1.mt.gov/sites/bienrpt/layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx).

- Please include project cost, schedule and completion information.

ITEM	DESCRIPTION	ACTUAL AS OF JUNE 30, 2016
Project Name	Montana Lottery Operating System and Related Services	
Agency / Division	Department of Administration / Montana Lottery	
Project / Program purpose and objectives	The Lottery Operating System contract will provide the Montana Lottery with the latest technology and service available in the lottery industry in order to remain current and competitive.	
Estimated start date	The present contract expires on March 30, 2016. The new contract start date will be March 31, 2016.	The new contract start date was March 31, 2016.
Estimated cost	The estimate cost is part of the competitive bidding process therefore currently unknown. The contractor is paid a percentage of sales during the life of the contract for all services.	The contractor is being paid 8.49% of net sales during the life of the contract for all services.
Funding source – 1	No funds will be requested from the Legislature. The contractor is paid a percentage of sales during the life of the contract for all services.	
Funding source – 2		
Funding source – 3		
Annual costs upon completion		
Status of the project as of June 30, 2016. Indicate % completed and status of funds expended.	The project completion does not occur until the contract expires, however the transition from the old contract to the new contract was 100% completed on March 31, 2016 as scheduled. No funds were requested from the Legislature for this contract as noted above, therefore no funds were expended.	

ITEM	DESCRIPTION	ACTUAL AS OF JUNE 30, 2016
Project Name	Third Party Conversion Testing	
Agency / Division	Department of Administration / Montana Lottery	
Project / Program purpose and objectives	The third party conversion testing contract will provide the Montana Lottery with the greatest assurance of the integrity of the new Lottery Operating System.	
Estimated start date	The start date will coincide with the new contract Lottery Operating System product deliverables ready for test. The tentative start date is November 2015.	The contract was signed on September 14, 2015.
Estimated cost	The estimate cost is part of the competitive bidding process therefore currently unknown. An EPP item for \$200,000 will be assessed.	The contractor is a fixed cost of \$190,000.
Funding source – 1	The budget allocation will be OTO per approval of the 2015	

	Legislature.	
Funding source – 2		
Funding source – 3		
Annual costs upon completion		
Status of the project as of June 30, 2016. Indicate % completed and status of funds expended.	The project is underway with the vendor providing task based services based on the requirements of the RFP. The contract is for two years or until all tasks are accomplished. The project is 90% complete. \$10,000 monthly payments are being made per the contract. As of June 30, 2016 \$100,000 of the \$190,000 fixed cost has been expended.	

Section 3: An inventory of agency information services, equipment and proprietary software (MCA [2-17-524\(3\)\(c\)](#)).

To collect data on “information services” and “proprietary software”, we are leveraging LDRPS (L10). Our goal is to utilize and maintain LDRPS as the authoritative source for this information.

- Please verify the information in the LDRPS Spreadsheet, making any necessary updates or additions.
- Please email your updated spreadsheet to Dawn Pizzini, subject matter expert, at dpizzini@mt.gov.
 - The LDRPS spreadsheet can be found in your Agency folder located at <https://ent-sp1.mt.gov/sites/bienrpt/layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx>.
 - We will pull a final LDRPS Spreadsheet for submission as part of the Biennial Report based on your Agency’s input.

For “equipment”, we are utilizing the standard Agency Inventory Template Spreadsheet we have used for past biennial reporting and that we are currently using to gather information for the IT Convergence project. The spreadsheet can be found in your Agency folder located at <https://ent-sp1.mt.gov/sites/bienrpt/layouts/15/start.aspx#/Agency%20Information/Forms/AllItems.aspx>.

- If you **have** already provided your inventory for the IT Convergence project, please fill out the last tab labeled **DEVICES**.
 - Please review the entire workbook for accuracy and make any necessary changes.
- If you **have not** provided this inventory, please fill out the entire workbook.

Questions can be directed to:

Jennifer Schofield
jschofield@mt.gov
406.444.2926

Amber Conger
aconger@mt.gov
406.444.5764

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