**STATE OF MONTANA 9-1-1 PROGRAM**

**House Bill 61 Section 3(2)(d)(i): “monitor the expenditure of program funds for 9-1-1 purposes by local governments that host public safety answering points”**

***DRAFT* allowable uses of state 9-1-1 program funding by local governments that receive quarterly funding distributions (account: HB 61 Section 6(2)(a))**

| **COST TYPE:** | **COST CATEGORY:** | **ELIGIBLE USES:** |
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| PERSONNEL | Salaries/Benefits | Salary or benefit costs ***directly*** associated with personnel operating a 9-1-1 center. ***Note****: If personnel have duties outside of 9-1-1, only the percentage of time related to 9-1-1 duties is eligible for funding.* |
|  | Training/Travel | Training course, materials and associated travel costs (transportation/lodging/meals) for personnel ***directly*** associated with operating a 9-1-1 center to attending training and continuing educational courses.  |
|  | Pre-Employment Costs | Costs associated with the recruitment, hiring and screening of new hire candidates, including physicals and other required tests. |
|  | 9-1-1 Professional Development  | Annual costs for 9-1-1 personnel to join or maintain membership in a 9-1-1 professional association or subscription fees for 9-1-1 related publications. |
| COMPUTER AIDED DISPATCH (CAD) | CAD Hardware/Software/Workstations | CAD server hardware, software, upgrades, peripherals (including printers, monitors, keyboards, and mouse), and workstations to support processing of CAD event. Software includes CAD modules, interfaces (e.g., paging, CAD-to-CAD, etc.), cybersecurity, etc. Any workstations that support 9-1-1 service delivery are also eligible uses. |
|  | CAD Maintenance | Costs for annual service contracts for CAD hardware/software maintenance. |
|  | Call Taking Protocol/Quality Assurance | Costs for Emergency Medical/Fire/Police Dispatch (EMD/EFD/EPD) system, software, or maintenance, as well as CAD system integration. |
| Mobile Data System  | Equipment located at the PSAP to enable and connect mobile data systems. |
|  | Records Management System (RMS) | Required CAD interfaces or modules systems that interface with RMS records storage or usage, including, EOC software, web publishing, and field reporting systems for response agencies. Pro-rated if used by other agencies |
| CALL PROCESSING EQUIPMENT (CPE) | CPE Hardware/Software/Workstations | CPE server hardware, software, upgrades, peripherals (including printers, monitors, keyboards, mouse, operator headsets) and workstations to support 9-1-1 call processing. Costs include those for ANI/ALI controllers, automatic call distribution (ACD), and CPE workstations located at backup facilities, administrative workstations, and/or remote workstations. |
|  | CPE Maintenance | Costs for annual service contracts for CPE hardware/software maintenance. |
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|  | Call Accounting/Telephony Management Information System (MIS) Software | Costs to implement MIS system that monitors call activity, logs call activity to a database, and permits canned report generation. Includes MIS server hardware, software, peripherals (including printer, monitor, keyboard, and mouse), and/or annual subscription costs for a third-party hosted solution. |
|  | TDD/TTY, Interpretation Service | Costs associated with hardware, software, monthly or annual services procured for citizens with disabilities.  |
|  | Master Clock/Time Sync Equipment | Costs for a “master time source” that generates and synchronizes accurate time for clock displays, computer systems, or other equipment. |
| RADIO SYSTEMS | Radio Consoles/Radio System Software | Radio consoles, system components, maintenance, two-way radio communication radios, pagers and annual service contract, operator headsets with integrated radio/CPE phone equipment for systems located at the PSAP are eligible costs.  |
|  | Radio Tower Site Maintenance | For radio tower sites owned by the PSAP or the County, costs for annual maintenance contracts and emergency radio tower site service repairs, must be pro-rated if used by other agencies. |
|  | Microwave/Repeater Sites | Microwave/microwave links, repeater sites including building and/or tower and equipment at the site used by the PSAP. Costs must be pro-rated if site is used by other agencies. |
|  | Radio Frequencies/Paging Systems | Costs associated with radio frequencies, licensing fees, dispatch paging, paging encoders and systems that are located at the PSAP are eligible costs. Must be pro-rated if used by other agencies. |
| CONNECTIVITY/INFRASTRUCTURE | Wired or Wireless Connectivity | Costs to provision connectivity between the call origination services, PSAPs and other public safety entities, including (but not limited to): wireline trunks/lines, wireless trunks, fiber optic circuits, microwave links, repeater sites administrative lines, tandem trunks, ring-down circuits, and tandem trunks. Connectivity supports transport of 9-1-1 callers and/or information. |
|  | Emergency Services IP Networks (ESInet) | Transport and connectivity costs to connect multiple PSAPs together in a regional or state-level ESInet, state-to-state ESInet including hardware, software, networking equipment, security appliances/software, and/or third-party services for hosted solutions. |
|  | Maintenance | Costs for service contracts for connectivity hardware/software maintenance. |
| VOICE/DATA RECORDER | Digital Voice/Data Recorder | Server hardware, software, peripherals (including monitor, keyboard, and mouse), and workstation(s) to support voice/data (logging) recorder system **OR** annual subscription costs for a third-party hosted solution. |
|  | Maintenance | Costs for annual service contracts for voice/data (logging) recorder system. |

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| GEOGRAPHIC INFORMATION SYSTEM (GIS)/MASTER STREET ADDRESSING GUIDE (MSAG) | MSAG/GIS Hardware, Software | MSAG and/or GIS server hardware, software, peripherals (including printers, monitors, keyboards, and mouse), and training costs for employees who will support addressing maintenance.  |
| MSAG/GIS Data Development, Assessment, Maintenance, and Professional Services | Services procured from a vendor to support the creation, assessment, improvement, and maintenance of 9-1-1 related GIS data and data layers. |
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| FACILITIES | Uninterruptable Power Supply (UPS) Power | Backup power supply, including transfer and bypass switches, and power conditioning in the event of a commercial power failure or fluctuation at the primary or backup PSAP. |
|  | Workstation UPS | Individual UPS devices used to support workstations not otherwise covered by a facility-based UPS system. |
|  | Emergency Power Generator | Generator and fuel costs for emergency power generation. |
|  | Heating, Ventilation, and Cooling (HVAC) | Environmental control of temperature and humidity within the PSAP and PSAP equipment room. |
|  | Access Control/Security Systems | Costs to acquire or maintain access control and other security systems for PSAPs and radio tower sites (owned by the PSAP or County). Includes costs for keys, access cards, card readers, cameras, video monitors/recording equipment, and controller systems. Must be pro-rated if used by other agencies. |
|  | PSAP Remodel/Relocation/New Building  | Costs associated with a PSAP remodel, whether to provide additional work stations or to ensure that the PSAP is in a secure area. Transportation and costs associated with moving 9-1-1 operations to another facility during a planned transition or emergency situation. Costs can include the purchase or construction of a new building. Must be pro-rated if other agencies are located in the facility.  |
|  | Alternate/Backup PSAP | The development and operation of an alternate/backup PSAP which may include transport costs, computer hardware/software, furniture and necessary materials for a successful operation of site. |
|  | Utilities/Insurance/Rent | Public utility costs associated with power, water, sewer services and insurance costs. Rent or lease payments made for use of a facility, equipment or service in support of 9-1-1 service delivery including PSAP owned remote radio sites.  |
|  | Services Contracts/Maintenance | Costs for annual service contracts for UPS, generator, or HVAC maintenance. |
| OFFICE OPERATIONS | Workstation Furniture | Furniture that houses PSAP workstation equipment at the positions where the call taking and dispatch functions occur, can include chairs, printer stands, etc.  |
|  | Office Equipment | Costs for typical office equipment, such as copiers, paper shredders, fax machines, and laminators. |
|  | Office Supplies | Costs include those office supplies used for 9-1-1 operations.  |
|  | Criminal Justice Information Network (CJIN) | Costs associated with CJIN services including equipment, usage fees and licensing. |
|  | Internet Access | Costs to provision Internet access for use in 9-1-1 operations. |
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| MASS NOTIFICATION SYSTEM | Public Alerting/Warning System | Hardware, software, peripherals (including monitor, keyboard, and mouse), and workstation(s) to support a mass notification, public alerting/warning system OR annual subscription costs for a third-party hosted solution. |
| PUBLIC EDUCATION | Public Education | Costs include materials that educate the community on 9-1-1 issues, such as the appropriate use of 9-1-1. Can include printing costs and postage for educational mailings and materials. Not to include food or clothing. |
| CONTRACTED SERVICES | Call Taking and Dispatch Contract Fees | Costs include those fees paid to another PSAP for handling of 9-1-1 calls. |