**9-1-1 Advisory Council**

**9-1-1 Grant Program Subcommittee  
Thursday, July 15, 2019 • 10:00 a.m. – 11:00 a.m.**

**Minutes**

**Subcommittee Members Present:**

Quinn Ness

Lisa Kelly

**Members of the Public:**

Sandra Barrows

Geoff Feiss (9-1-1 Advisory Council Member)

**Department Staff:**

Wing Spooner

Rhonda Sullivan

**Quorum:** A quorum was not present.

**9-1-1 Grant Program Improvements –** Discussion ensued about the recommendations that were adopted by the 9-1-1 Advisory Council.

* Recommendation #1: Applicants are encouraged to only apply for a project or phase of a project that requires a maximum of two years to complete.
* Recommendation #2: Applicants are encouraged to submit one application for each individual project and a maximum of three applications annually. If multiple applications are submitted the applicant must provide a prioritization.
* Recommendation #3: Applicants are encouraged to provide a detailed cost estimate for the proposed project.
* Recommendation #4: Applicants are encouraged to provide a description of the lifecycle for equipment, hardware and software that is being proposed to be replaced.
* Recommendation #5: Applicants are encouraged to only submit applications for projects that require less than 33% of the total amount of funding available.
* Recommendation #6: Local and tribal government applicants are encouraged to provide a detailed description of “working with a private telecommunications provider” to aide in the assignment of an application’s statutory preference (10-4-306(3)). The description should include “how” and “why” the parties are collaborating.
* Recommendation #7: The application scoring criteria in ARM 2.13.407(2) should be changed from a numerical score to a “yes/no”.
* Recommendation # 8: The Statewide 9-1-1 plan will be utilized in making grant awards.

Program staff will start working on the following:

* Training for the grant application process;
* Draft application guidelines document; and
* Draft application form

**Next Steps:** Lisa asked about the subcommittee’s future direction. Quinn explained that members will be relied on to provide feedback and input on the training, guidelines, and the application form. After these tasks are completed the subcommittee will provide recommendations regarding law and ARM amendments for the grant program.

**Public Comment**: None

**Meeting Schedule**: The next conference call will be Thursday, August 8 from 11:00 a.m. to 12:00 noon.

**Adjournment**: The meeting was adjourned at 10:10 am.