Agency Information Technology Plan

Agency

Secretary of State

Mission

The mission of the Office of the Secretary of State is to help commerce thrive, promote democracy, and to record history for future generations.

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal One:	Continuous improvement for on-line services to Montana businesses, notaries, county election administrators and voters.	Goal 1, Goal 2, Goal 3, Goal 4,
Objective One:	Implement a new voter registration and election management system, providing both state and county election administrators a more efficient voter registration and election management process while also providing Montana voters a streamlined experience.	Goal 1, Obj 4, Goal 3
Objective Two:	Implement a highly configurable, intuitive, modern enterprise system to replace the current business corporations, trademarks, bonds, UCC financing statements, notaries, and apostilles systems.	Goal 1, Obj 4 - Goal 2, Obj 1, 2, 5 - Goal 4 Obj 1, Obj 2, Obj 3
Objective Three:	Build meaningful communication through enhancements to the Montana Secretary of State website using Site Improve.	Goal 3 - Goal 4 Obj. 1,2,3 - Goal 5 Obj 2,3,4
Objective Four:		
Objective Five:		

☑ Add Goal

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal Two:	Enhance cybersecurity to manage and reduce cybersecurity risk to the Secretary of State's office.	Goal 3
Objective One:	Replace outdated voter registration and election system.	Goal 2, Obj 1, Obj 2, Obj 5 Goal 3, Obj 1 and Obj 2 Goal 4, Obj 1, Obj 4 Goal 5, Obj 5
Objective Two:	Continue partnership with SITSD Security, DHS, National Guard, MS-ISAC, EI-ISAC to stay informed of potential vulnerabilities and create mitigation strategies.	Goal 3, Obj 1,2,3,4
Objective Three:		
Objective Four:		
Objective Five:		

☑ Add Goal

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal Three:	Improve processes by digital transformation.	Goal 2 Obj 1,2
Objective One:	Digitize all Montana Secretary of State records.	Goal 2 Obj. 1
Objective Two:	Expand and enhance the use of Perceptive Content for imaging and workflows.	Goal 2 Obj 1,2
Objective Three:		
Objective Four:		
Objective Five:		

☑ Add Goal

	Agency Goal/Objective	State Strategic Plan Goal/Objective Reference
Goal Four:	Maximize the use of State of Montana Enterprise services to improve service efficiencies and to minimize the impact to agency resources.	Goal 1 Obj 3
Objective One:	Understand the new capabilities of ServiceNow and implement as applicable.	Goal 1, Goal 2 Obj
Objective Two:		
Objective Three:		

Objective Four:

Objective Five:

☐ Add Goal

Link to Agency Goals and Objectives

https://sosmt.gov/wp-content/uploads/Mission-Vision-Goals.pdf

Information Technology Resources and Capabilities

Information Technology Resources

Summary of information technology resources:

Bureau / Unit Name	Number of FTE	Primary Function / Mission
Information Technology	3	IT Operation oversite, Web Development, Project Management

☑ Add Resource

☐ Add Resource

Information Technology Capabilities

Summary of Systems:

☑ I have reviewed all of my agency's systems in Assurance CM and certify that it is accurate.

Summary of Hardware:

Total Number of Appliances (Devices designed for internet access and specialized business use, but without capabilities of a fully-equipped server. Can be physical or virtual. Include all chassis, tape systems, firewalls, switches, KVM's, and USB anywhere devices.)

0

Total Number of Physical Servers (Include physical servers used for virtualization. Do not include equipment hosted by SITSD.)

0

Total Number of Virtualized Servers (Do not include equipment hosted by SITSD.)

0

Total Usable Storage Space (SANs and NASs. Do not include storage hosted by SITSD.)

0

Device Type (Including, but not limited to desktops, laptops, mobile devices, printers, cameras, etc.)	Quantity	Estimated Replacement Value
Laptops	40	$86,811
Desktops	21	$23,100
Printers	5	$9,000

Information Technology Projects

Project Name

ElectMT

Division

Elections

Project / Program purpose and objectives

Implement a new voter registration and election management systems, providing both state and county election administrators a more efficient voter registration and election management process while also providing Montana voters a streamlined experience.

State Strategic Plan Goal/Objective Reference

Goal 2, Obj 1, Obj 2, Obj 5 Goal 3, Obj 1 and Obj 2 Goal 4, Obj 1, Obj 4 Goal 5, Obj 5

Estimated start date

04/26/2019

Estimated delivery date

1/1/2021

Estimated cost

3559682

HB 10 Request

No

Funding Source 1	**Funding Source 1 Amount**
Proprietary	1409682

Funding Source 2	**Funding Source 2 Amount**
Federal	2150000

Funding Source 3	**Funding Source 3 Amount**

Annual costs upon completion

Status of the project as of March 31, even numbered years. Indicate % completed and status of funds expended.

20% - 2,678,539

☑ Add Project

Project Name

SOS Registry Integration System

Division

Business Services

Project / Program purpose and objectives

SOS Registry Integration System is to provide a single system platform to replace outdated and siloed systems in current use and to provide a single integrated system and technology platform for all business units in SOS. The project is to also provide a system that is intuitive and has a user friendly experience for SOS customers.

State Strategic Plan Goal/Objective Reference

Goal 1, Obj 4 - Goal 2, Obj 1, 2, 5 - Goal 4 Obj 1, Obj 2, Obj 3

Estimated start date

9/20/2018

Estimated delivery date

10/1/2020

Estimated cost

2653472

HB 10 Request

No

Funding Source 1	**Funding Source 1 Amount**
Proprietary	2653472

Funding Source 2	**Funding Source 2 Amount**

Funding Source 3	**Funding Source 3 Amount**

Annual costs upon completion

Status of the project as of March 31, even numbered years. Indicate % completed and status of funds expended.

70% - 1985678

☐ Add Project

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