Girls STEM Collaboration Workgroup
for
Information Technology Manager's Council (ITMC)

Meeting
 March 13, 2019
 1:15 p.m. to 2:00 p.m.
 Mitchell, Room 7

Welcome
• Introductions all around
• Chair Remarks, Christie Breland
1. Explanation of the Girls STEM Collaborative grants and program
    o ITMC
        a) ITMC's grant will be between $500-$1,000
        b) Must benefit the citizens of Montana in some way
        c) Be IT in nature
        d) Final product is presented to the ITMC by them
    o Girls STEM Group
        a) Any project must be a part of Science, Technology, Engineering or Math
        b) Used to attract and recruit girls to become interested in STEM
        c) Any group is allowed, even groups with boys, but must include girls and item (b) above
        d) The National Science Foundation (NSF) Established Program to Stimulate Competitive Research (EPSCoR) Section
            • https://www.nsf.gov/od/oia/programs/epscor/
            • "An independent federal agency created by congress in 1950, to promote the progress of science; to advance the national health, prosperity and welfare; to secure the national defense."
            • Grant money will be combined with the ITMC grant to help
        e) 3 tracts for the Program
            • Water
            • Technology
            • "Special Package" – this is us 😊
2. Expectations of the workgroup
    o How much time can each of us commit?
    o Fast -paced timeline so we will need to meet more often
        a) Group agreed to brownbag lunches
    o Communicate via email and Skype
3. Timeline of the program
    o 15 March - Press Release
    o 1 April to 3 May – applications to online system
    o 4 May – begin application evaluation
    o Mentorship and support the group to last no more than 1 year

Business
• Action Items for the workgroup
  - Write a description of the "Special Package" tract of the Program?
    ○ What will this workgroup offer to the grant recipients?
    ○ How is this tract different than the "regular" grant tracts funding?
    ○ Make it clear in plain language for the potential applicants to understand.
  - Create a 15-minute webinar (live or recorded?) for the grant applicants
    ○ We need to create and support
  - What additional contacts do we have to get the word out?

• Montana Girls STEM Collaborative e-newsletter: http://bit.ly/mgsc-newsletter
• Social media
    ○ http://www.facebook.com/MontanaGirlsSTEM
    ○ http://www.twitter.com/MTGirlsSTEM
    ○ Do we have any other methods to get the word out?

• Can we think of any other needs out there or ways we can collaborate for the future?

• Questions from the group:
    1. Can Suzi meet with the workgroup, in person or via Skype or phone?
    2. Is there a template we can use to create the Special Package?
    3. Do we define the age group we can support, or do we leave it wide-open?
    4. Are there examples of previous Special Package grant recipients to give us an idea?
    5. Can this grant money be used for a single event or workshop?

Adjournment
• Next Meeting
    March XX, 2019
    X:XX a.m. to X:XX a.m.
    Location