

State of Montana Project Management Advisory Workgroup (SMPMAW)
Minutes
Thursday, June 25, 2020
2 p.m. – 3:30 p.m.
Zoom Meeting

Members Present: Zoom Attendees

Greg Smith, Chair, MDT	John Noble, TRS	Tamuna Cullison, MDT	Maryann Costello, SITSD
Jake Burton, SOS	Kreh Germaine, DNR	Erin LaFromboise, FWP	Michelle Hauer, DEQ
Barry Fox, SITSD	Errolyn Lantz, GOV	Bill Jarocki, DOR	Danielle Murphy, OPI

Guests Present: Zoom Attendees

Annie Murdock, SITSD	Stephen Forrest, DEQ
Christie Magill, SITSD	Mike Cochrane, DOJ

Welcome

- (00:00:02) Recording Announcement, CIO Support Staff
- (00:00:55) Chair Remarks, Greg Smith
 - (00:00:00) Introductions, None Reported
 - (00:01:47) Greg Smith approved the June 3, 2020 Minutes.

Business

- (00:03:12) How to identify and start the LFC reporting process, Christie Magill
 - **(00:17:16) Action Item:** When LFC reporting tool will move to ServiceNow
 - **(00:29:10) Action Item:** Look at the LFC Criteria Policy
- (00:35:25) Update on recommendation to ITMC, Greg Smith
- (00:37:39) Name change to the group, Bill Jarocki
 - **(00:38:55) Action Item:** Motion for Group Name Change
- (00:40:16) Review proposed language changes to Project Health Indicator, Greg Smith

Discussion

- (00:56:56) Member Forum
 - (00:57:09) Techniques to define and calculate “soft” costs associated with LFC reportable projects, Mike Cochrane
- (01:16:16) Public Comment
- (01:16:33) Future Agenda Topics

Adjournment (01:17:23)

- Next Meeting
Wednesday, July 22, 2020
2 p.m. – 3:30 p.m.
TBA

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Meeting information is located at <http://sitsd.mt.gov/Governance/Boards-Councils/PMAW>.

This meeting will follow open meeting rules, MCA 2-3-203.